

Procedures for Reviewing Applications

Experience/Education Qualifications

When reviewing applications for employment where the minimum qualifications call for the equivalent to a certain level of education, work experience may be substituted on a one and one-half years experience to one year of education.

The city of Las Vegas will not use education years to substitute for work experience. This is per an agreement with the unions.

Military time and Veterans Points

Applicants filing for position with the city can receive veteran's preference points by turning in a DD214 along with their application. If the DD214 shows that the person served in the armed forces during a period of conflict, then the applicant can receive an additional 5% on their score. However, they must first pass the examination with a score of 70 or higher.

The applicant must have served during one of the following time periods, or during a declared conflict, in order to be eligible for the preference points to be given.

World War II	12/07/41 through 12/31/46
Korea:	06/27/50 through 01/31/55
Vietnam:	08/05/64 through 05/07/75
Desert Storm:	08/02/90 through present time

Current city of Las Vegas employees are not eligible for Veteran's preference points on either open or promotional job recruitments.

Probationary/Qualifying Status and Promotional Opportunities

Current city of Las Vegas employees must be a regular full-time employee in order to qualify for promotional opportunities. An employee who is currently on probationary status must have passed the first six months of his/her probation by the filing deadline in order to qualify for a promotional job opportunity.

Current city of Las Vegas **CEA** employees must have passed the examination with a score of 70 or higher to be eligible for the additional 3 points on his/her scores.

Temporary Employees

Temporary employees are not eligible for promotional job opportunities. They would only be able to apply for an open position.

Definition of Supervisory Time

Job descriptions for the Supervisory category of employees should be subject to the following definition of supervisory time:

Minimum qualifications calling for “X” number of years experience **including** “X” number of years with supervisory experience would mean that the supervisory experience should be in the same field as the work experience.

Minimum qualifications calling for “X” number of years experience **plus** “X” number of years supervisory experience would mean that the supervisory experience does not have to be in the same field as the work experience, but just having served as a supervisor.